

Nomination Form

A. Nominator

- Nomination by a third party***
(please complete all sections of this Form)
- Self Nomination**
(please complete sections B & C, then complete the Entry Form)

Information about the Nominator

Name in English:

Name in Chinese (if applicable):

Company:

Position:

Relationship with Nominee Company:

Phone No.:

Fax:

E-mail:

Signature of Nominator:

Date:

* The nominator may forward the completed Nomination Form together with the Entry Form directly to the nominee company for completion. Alternatively, the nominator may submit the completed Nomination Form to the Award Organising Committee (AOC) by fax to (852) 3411 2046 at least one month before the closing date (i.e. Wednesday, 31 July 2024) for the AOC to contact the nominee company with sufficient time.

B. Nominee Company Information

Company Name in English:

Company Name in Chinese:

Sector/ Nature of Business:

Stock Code:

Address:

Contact Person (if known):

Phone:

Fax:

Website:

C. Award Category

Step One

Companies can be nominated for either "**Awards of Excellence in Corporate Governance**" or "**Awards of Excellence in ESG**" or Both. Please tick below boxes as appropriate.

- Awards of Excellence in Corporate Governance**
- Awards of Excellence in ESG**

* Can tick either one or both

Step Two

Choose only one of the following sub-groups to be nominated for:

- 1. Hang Seng Index Constituent Companies**
- 2. Hang Seng Composite Index Constituent Companies**
- 3. Hang Seng China (Hong Kong-listed) 100 Index Constituent Companies**
- 4. Weighted Voting Rights and Pre-revenue Biotech Companies**
(Listed under HKEX Main Board Listing Rule 8A and Chapter 18A, respectively)
- 5. Others & GEM Companies**
- 6. Newly-listed Companies**
(companies listed within 3 years before the year of award nomination and having published at least two annual reports; companies listed for no more than three years on the Stock Exchange of Hong Kong shall enter for the Newly-listed Companies category.)

* Each company can be nominated for only one sub-group

Entry Form (To be filled by Nominee Company)

A. Contact Person Submitting the Entry

Addressing Title (Mr/Mrs/Ms/Dr/Prof etc) :

Name in English:

Name in Chinese (if applicable):

Position in the Company:

Phone:

Fax:

Email:

B. Questionnaire

Companies shall complete a questionnaire for the respective Award category(ies) entered and provide a supplementary write-up as requested. The questionnaire can be downloaded from the "Application Procedures and Forms Section" of the Awards website, and submitted it together with this Entry Form.

Companies entered for both "Awards of Excellence in Corporate Governance" and "Awards of Excellence in ESG" should complete two sets of questionnaires.

Special attention will be paid to the following three areas:

1. Innovations and significant improvements in corporate governance / ESG made over the last three years.
2. Efforts made to internalize and pursue the highest principles of corporate governance / ESG over-and-beyond compliance with requirements.
3. Ability to show positive business impact of the corporate governance / ESG spirit and practices.

Companies shortlisted for the Judging Panel interview are encouraged to provide objective evidence and concrete examples to substantiate the above to facilitate final evaluation.

Companies are also encouraged to demonstrate their efforts in adhering to or exceed the latest rules and regulations governing listed companies and directors, such as Board Diversity and ESG Reporting, and Corporate Governance Code, etc.

C. Provision of Supporting Material

Please provide the latest audited annual reports and any other further information that will support and substantiate your application.

D. Declaration & Signature

My company wishes to be considered for the Hong Kong Corporate Governance and ESG Excellence Awards 2024. I declare that the information submitted in the award Entry Form and the Questionnaire are accurate to the best of my knowledge and agree that the decisions made by the organiser and the judging panel are final and binding in all aspects relating to the Hong Kong Corporate Governance and ESG Excellence Awards 2024. My company agrees to comply with the terms and conditions specified in the Award Scheme.

Signature of representative for and on behalf of the nominee company:

Name in Block Letters :

Title :

Date :

E. Administration Fee

An Administration Fee of HK\$3,000 is applicable for one entry in either Award Categories of "Awards of Excellence in Corporate Governance" or "Awards of Excellence in ESG". An administration fee of \$5,000 is applicable for simultaneous entry in both Award Categories. Payment of the entry fee shall be made by cheque payable to "The Chamber of Hong Kong Listed Companies". The cheque should be attached to the completed entry form at time of submission. Alternatively, payment can be made via bank transfer, received on or before the submission deadline. (Please note that if there is a bank service charge for a bank transfer, it will be borne by the sender.) The bank account details are as follows:

Bank: Standard Chartered Bank (HK) Ltd.

Bank Address: 4 - 4A, Des Voeux Road, Central, Hong Kong

Beneficiary Account: 447-1-089308-9

Beneficiary: The Chamber of Hong Kong Listed Companies

Completed Nomination Form and/or Entry Form with the Questionnaire and supporting material shall be sent via Email to:

Awards Secretariat

Award Organising Committee

The Hong Kong Corporate Governance and

ESG Excellence Awards

Email: ccgfp@hkbu.edu.hk

Email Subject: "Excellence Awards 2024 Submission"

Enquiry: (852) 3411 5728 or 3411 2046

Important:

**Last Date of Submission of Entry is
30 August 2024 (Friday)**